

State of Rhode Island
PART-TIME WAGE STATEMENT (Hired for less than 20 hours per week)

PLEASE CHECK IF CORRECTION OF PRIOR REPORT

Department of Labor and Training, Division of Workers' Compensation
 PO Box 20190, Cranston, RI 02920-0942 Phone (401) 462-8100 TDD (401) 462-8006

DWC No. _____

Insurer File No. _____

1. EMPLOYEE INFORMATION:

SSN _____
 Name _____
 Hired for _____ hours each week (Approximate)
 Are these supplemental wages? Yes No
 If yes, name of supplemental employer _____
 Maximum no. of exemptions _____ Single Married

2. CLAIM INFORMATION:

Employer _____
 Insurance Co. _____
 Claim Administrator _____
 Injury date _____
 Incapacity date _____
 Hire date _____

3. EMPLOYED LESS THAN 2 WEEKS:

<p>If Yes:</p> <p>1. List agreed upon hourly wage _____</p> <p>2. Number of hrs. per week for part-time employees _____</p> <p>3. Multiply #1 by #2 for average weekly wage _____</p>	<p>OR:</p> <p>Give average weekly for same or similar employment: _____</p>
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4. EMPLOYED MORE THAN 2 WEEKS:

On the left side of the form, list gross wages prior to employee's first full day out of work. **DO NOT** include their week of hire or week of injury *unless* a full week was paid. **DO NOT SKIP WEEKS.** Please calculate any overtime and/or bonus paid **SEPARATELY** on the right side of the form below.

LIST 26 CONSECUTIVE WEEKS:

Week Number	Week Ending Date	No. of standard hrs. worked	Gross Wages (No Overtime)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
Total number usable weeks:		Total earnings:	

BONUS AND OVERTIME CALCULATION:

Number of weeks employed (up to 52)	Block 1
Total BONUS amount paid in past 52 weeks	Block 2
Divide Block 2 by Block 1 for average bonus	Block 3
Total OVERTIME amount paid in past 52 weeks	Block 4
Divide Block 4 by Block 1 for average overtime	Block 5

CALCULATION OF AVERAGE WEEKLY WAGE (AWW):

1. Total earnings from 26 weeks	_____
2. Total number usable weeks	_____
3. Divide total earnings by number of usable weeks	_____
4. Average bonus (Block 3 in BONUS AND OT)	_____
5. Add 3 and 4 for AWW excluding Overtime	\$ _____
6. Average overtime (Block 5 in BONUS AND OT)	_____
7. Add 5 and 6 for Total Average Weekly Wage	\$ _____

Print Preparer Name: _____	Date: _____	Print Adjuster Name: _____	Date: _____
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