HOW TO REPORT A CLAIM

For Workplace Injuries **Outside of Rhode Island**

Report a Claim through Argo Online

Visit **http://online.argonautgroup.com**
and click the tab labeled "Report a Claim"

> **Note:** For RI Injuries visit www.beaconmutual.com

Key Features of Argo Online Claim Reporting

- **Attach Additional Docs:** You may now attach up to 5 documents to accompany your loss notice.
- **Severe Claim Escalation:** Click Yes to the question "Has the injured worker been admitted to a hospital or does this involve a significant injury." This will alert our WC Cat team immediately upon submitting the new loss.
- **Immediately Reported to Triage:** The claim notice report will be submitted to the Triage team who will begin the initial investigation for the adjuster. Expect to be contacted within one business day at which time a claim number and adjuster should be assigned.
- **Email Acknowledgement of Report:** A copy of the claim report will be emailed to you within minutes of reporting in a PDF format that is password protected to protect this sensitive information. The password you selected when reporting will be required to open the attached PDF report. This email also contains important contact information including pharmacy billing information which should be provided to the injured worker.
- **Additional Recipients:** Ability to cc one additional recipient to receive a copy of the injury report, however; they will also need the password selected to open the attachment.

Other Methods to Report a Claim

Email	WCNewClaims@argogroupus.com	Complete a first report of injury and attached to email to submit.
Phone	1-800-820-3903	Have all details regarding the claim available and be ready to report.
Fax	1-888-329-3764	Have the report of injury completed with as many details as possible. Attention: Argonaut Insurance Company

Mailing Address for Medical Bills and Claims Correspondence

ArgoGroupUS Workers' Compensation Claims: PO Box 469010 | San Antonio, TX 78246
Email to WCClaimsMail@argogroupus.com. Items may also be faxed to 844-303-7249.