Modified Duty: HVAC Worker

Employee Name: _____ **Date of Birth:** _____ **Claim Number:** _____

Employer: Check any/all "Available Tasks" boxes you can offer. Enter "Other" tasks you can offer.

Physician: Please check "yes" or "no" to those tasks that the injured worker is capable of performing and sign below.

Employer Offer		Physician Response
Available Tasks		Release to Job Task?
☐	**Clean Up Work Site:** Sweep, pick up trash, pick up cut boards, debris, litter, and remove unused materials. Lifting up to 10 pounds. Alternating between walking, standing, and bending.	◯ Yes ◯ No
☐	Safety Monitor: **Drive to various job sites using automatic transmission vehicle, to ensure that** proper safety procedures are being used. Involves sitting, getting in/out of vehicle, walking on uneven surfaces.	◯ Yes ◯ No
☐	**Maintain Files:** Assist in maintaining equipment and vehicle files and records. Lifting up to 5 pounds. May alternate between sitting and standing, and computer usage.	◯ Yes ◯ No
☐	**General Office Work:** Includes photocopying, filing, data entry, and mail sorting. May alternate between sitting and standing.	◯ Yes ◯ No
☐	**Parts Delivery:** Drive truck or car to pick up parts from warehouse, part store, or job site, and deliver to another job site. Parts can be loaded/unloaded by other person if necessary. Involves sitting, getting in/out of vehicle and walking. Lift/carry up to 10 lbs.	◯ Yes ◯ No
☐	**Answer Phones:** Take incoming calls and messages and transfer to appropriate extensions. Involves sitting and/or standing.	◯ Yes ◯ No
☐	**File, Purge, Shred, Sort Files:** Sort invoices, mail and reports, and place them in alphabetical or numerical order in appropriate file area. Clean out old files and dispose of unneeded invoices and correspondence. Lifting up to 5 pounds. Involves sitting, standing, reaching, grasping.	◯ Yes ◯ No
☐	**Paint:** Use a roller or paintbrush to paint garage doors, offices, building and fences. Lifting up to 10 pounds. Involves standing, walking, stooping, bending, step ladder use, pushing, pulling,	◯ Yes ◯ No
☐	**Sweep:** Use a push broom to sweep parking lot, common areas, entrances, exits and stairwells. Use a dustpan with a long handle to remove debris. Involves standing, walking, stooping, bending, reaching and ifting not to exceed 10 pound.	◯ Yes ◯ No
☐	Enter Other Task	◯ Yes ◯ No
☐	Enter Other Task	◯ Yes ◯ No

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Given the tasks you have checked off above, what number of hours are available for modified duty?

Regular_____hrs./day or Reduced _____hrs./day

Employee Name: _____ **Claim Number:** _____

Company Name: _____

Employer Contact: _____

Employer Phone: _____ **Employer Fax:** _____

Employer Email: _____

Physician comments on patient's ability to perform Job Tasks:

_____

_____

_____

_____

Physician Signature: _____ **Date:** _____